



MESSAGE PRACTITIONER COURSE LEVEL II ENROLLMENT AGREEMENT

For (name) _____ Birthdate _____
Address _____ Email _____ telephone _____

Please attach government issued photographic identification.

Language translation: If your instructor deems that you cannot read this agreement, he/she will arrange for translation for you.

This level II Massage Practitioner Course, will offer 250 hours of massage and related instruction. Upon successfully completing the course and its requirements, you will receive a certificate of completion from Esalen Institute, approved to operate by the California Bureau of Private Post-Secondary Education and pending approval from the California Massage Therapy Council. The course date is January 17-February 28, 2016. Students receive certain refund guarantees in the case of School closure through the Student Tuition Recovery Fund. Attendance and/or graduation from a California Massage Therapy Council approved School does not guarantee certification by the CAMTC. Applicants for certification shall meet all requirements as listed in California Business and Professional Code sections 4600 et seq.

Fees include:

\$250 Non-Refundable deposit (Maximum: \$250) due upon enrollment. Applied to R&B.
7500 Room and board (includes advance deposit/scholarship) due on arrival
includes \$1500 Tuition,

_\$28.76 Textbook purchase,

\$115.00_Certification fee due along with completion packet at course end.

____ **TOTAL FEES for the 2017 level II program**

STUDENT’S RIGHT TO CANCEL

A student has the right to cancel the enrollment agreement and obtain a refund of total tuition charges paid through the second class session or the seventh day after enrollment, whichever is later. A withdrawal may be effectuated by the student’s written notice or by the student’s conduct, including, but not limited to, a student’s lack of attendance.

Loans Esalen Institute does not participate in a loan program. If the student obtains a loan, the student will have to repay the full amount of the loan plus interest, less the amount of any refund.

Refunds have the following stipulations: If you withdraw from the course on or before the second day, your full tuition will be refunded. If you withdraw from the course after instruction has started you will receive a pro rata refund for the unused portion of the

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tuition, effective the date of your withdrawal notice, if you have completed 60% or less of the instruction. For example, if you received 25 hours of a 250-hour training, you would have attended 10% and would receive a tuition refund for the remaining 90%. Room and board refunds are pro rated on a room and board basis, less the required Esalen room deposit. After you complete 60% of the training, no tuition refund is available. Final day to withdraw from this course is February 08 2016. Refunds are paid within 10 business days.

Deposits are due upon registration. Total remaining fees are due upon arrival at Esalen although it is more convenient to pay them earlier. Fees include mandated tuition recovery fund fees per Section 94921, Education code AB48, currently no charge.

Receipt of Catalog and Fact Sheet

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, and salaries or wages, prior to signing this agreement.

XX_____ (Student's Initial) I certify that I have received the catalog X__, School Performance Fact Sheet X__, and information regarding completion rates, placement rates, license examination passage rates, and salary or wage information included in the School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet.

Questions and Complaints

It is hoped that your relationship with the Esalen Institute Massage Training will be of benefit to you and will serve your educational needs. If you have any problems please speak with the teachers. If you still wish to cancel, contact the instructors in writing. If that is unsatisfactory, contact the school administrator, Brita Ostrom, at Esalen, in writing or at massage.school@esalen.org. If they cannot help, direct your inquiry to the front office. Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax 916-263-1897.

Another resource is the California Massage Therapy Council. A student or any member of the public with questions that have not been satisfactorily answered by the school or who would like to file a complaint about Esalen Institute may contact the California Massage Therapy council at One Capitol Mall, Suite 320, Sacramento, Ca. 95814.

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A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling toll-free telephone number (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet Web site www.bppe.ca.gov." The CAMTC also hears complaints. <https://www.camtc.org/complaints.aspx>.

I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me. If requested, I will receive a copy of this agreement upon signing. This agreement is signed at Esalen Institute, Big Sur, CA 93920 at the first class session if not earlier.

Signature of Student	Printed name	Date
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I certify that Esalen Institute has met the disclosure requirements of AB48, of the Private Postsecondary Education Act of 2009

Signature and title of School Official	Date
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Approval to Operate Esalen Institute BPPE School Code 2700571 is authorized by the BPPVE and has authorization to operate. The pending application for re-authorization to operate has not yet been reviewed by the Bureau for Private Postsecondary Education.

Student Tuition Recovery Fund This fund insures California Residents from School defaults. The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency program attending certain schools regulated by the Bureau for Private Postsecondary Education.

There is currently no charge for the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all of part of your tuition in by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are never required to pay the STRF assessment if either of the following applies:

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1. You are not a California resident, or are not enrolled in a residency program,
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement.

You may be eligible for STRF if you are a California resident or enrolled in a residency program, prepaid tuition, paid STRF assessment and suffered economic loss as a result of any of the following:

1. The School closed before the course of instruction was completed.
2. The Schools failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or material for which a charge was collected within 180 days before the closure of a school.
3. The school's failure to pay or reimburse loan proceeds under federally guaranteed student loan programs as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There was a material failure to comply with the Act or the Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the bureau.
5. An inability after diligent efforts to prosecute, prove and collect on a judgment against the institution for a violation of the act.

TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT ESALEN INSTITUTE The California Education Code requires notice of the following statement concerning Transferability of Credits and Credentials Earned at Esalen Institute. The transferability of credits you earn at Esalen Institute is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in the Esalen Massage Practitioner Training is also at the complete discretion of the institution to which you may seek to transfer. If the certificates that you earn at Esalen Institute are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. **For this reason you should make certain that your attendance at this institution will meet your educational goals.** This may include contacting an institution to which you seek to transfer after attending Esalen Institute to determine if your certificate will transfer. (CA Ed Code (#94911))

Esalen®